## Welcome guide for exchange students & MSc students









### **Related units**



Academic info & Welcome activities for incoming and master's students

--> ETSEIB International Office

incoming.etseib@upc.edu; +34 93 401 25 94; Av. Diagonal, 647, 08028 Barcelona



Academic & administrative service

--> Information Service (SIAE)

https://demana.upc.edu/etseib/?&lang=en\_us Av. Diagonal, 647, 08028 Barcelona



Immigration affairs

--> UPC International Students Office

oficina.mobilitat.internacional@upc.edu; +34 93 401 69 37 Campus Nord. Jordi Girona, 1-3 Building C-3, Telecos Square



Students helping students

--> Erasmus Student Network-UPC

info@esn-upc.org

### **Schedules**



Academic calendar

https://etseib.upc.edu/ca/estudis/calendaris



Courses & exam timetables

https://estudis.etseib.upc.edu/en



### Life at ETSEIB



### Information student service

Demana UPC-ETSEIB

https://demana.upc.edu/etseib/?&lang=en\_us



https://prisma-nou.upc.edu/apl/home estudiants.php?idioma=3



### How can you get the access?

You will receive an email with your username and the steps to get the password.

Students should fill the option "Students ---Personal" data  ${\bf BEFORE}$  the day of the enrolment

### Academic intranet · Virtual Campus UPC



In there you will find all your subjects and the teachers will up-load any kind of information they consider useful for the students; as well as the grades.

https://atenea.upc.edu/login/index.php?lang=en

Students will have access in Atenea 24h after enrolment Same username and password as e-Secretaria



### Student card · student ID

http://www.upc.edu/identitatdigital/ca

Same username and password as e-Secretaria

1. Download the app UPC





2. Log in

 $\ensuremath{^{*}\text{A}}$  copy of the enrollment sheet can be used as a provisional student card



# **Computer facilities**



### **Computer labs**

1<sup>st</sup> and 5th floor (H building)

Free access · except during class hours

Access:

- o Same username and password as e-Secretaria
- o Temporary ID:

○ Username: erasmus○ PASSWORD: 2018



#### **Printing docs**

Follow the instructions at the beginning of every session in computer labs



#### Wifi

WIFI networks at ETSEIB - Eduroam

 $\label{lem:https://serveistic.upc.edu/ca/wifiupc/documentacio/assistent-de-configuracio-pereduroam$ 

# Other services



### **Students associations**

Most associations are located in the H building You can check the whole list on our website https://etseib.upc.edu/ca/lescola/associacions-destudiants



### **Internships in companies**

Work placements while your exchange period

https://oficinavirtual.etseib.upc.edu/practiquesempresa



Library ETSEIB- http://bibliotecnica.upc.edu

Opening hours: normally from 8:30 to 21h

Borrow, renew and reserve documents, multimedia material and IT equipment

## upcesports

**Sport facilities** • http://www.upc.edu/esports

Sport facilities, services and clubs at:

 $\circ \; \text{Gym} \; \cdot \; \text{Building ETSEIB (basement)}$ 

 $\circ$  UPC Sports center  $\cdot$  C. Jordi Girona, 3; EP Building



### Photocopy service

Opposite the elevators (H building)

It provides full copying and stationary services



### Bar

1st floor (H building)

Opening hours: from Monday to Friday 7:30h to 19:30h



### Languages at ETSEIB



### Other information



### Accommodation

https://www.upc.edu/sri/en/students/students-mobility-office/incomings/prepare-your-trip/accommodation



### Health service · CatSalut

- Catalan health service model integrates into a single network of public use all health resources. http://www10.gencat.cat/catsalut/
- o Private medical insurance: https://www.upc.edu/sri/en/students/international-students/before-coming-to-upc/health-insurance/health-insurance



### **Emergencies**

Operates on a 24-hour immediate response regarding all kind of emergencies



In case of an accident, should contact directly the insurance company