MASTERS ENROLMENT

Students admitted to a university master’s degree who have completed their previous studies in ETSEIB and, therefore, do not have to bring any documentation will be able to register through the e-Secretaria on September 14th. It is necessary to consider that for doing that you must be graduated (at the time of enrollment) and have paid the 300 € of the advance of the enrollment at the time of accepting the place.

There are scheduled two special days for enrolments on September 21st and 28th for ETSEIB students admitted to a master’s degree with the defense of the final thesis on September exclusively that are in the process of being titled. In these cases, the assigned specialty and the order of registration of the provisional list of admitted will be maintained. Beyond these dates no student will be able to enroll.

Students not graduated in the ETSEIB that are going to do to a master in the School, must be registered in person on September 14.

Reception session and registration:

Day: September 14th

Time: 9:30 am

Location: Aula Capella

Registration: information point in the hall (revision of documentation and later registration in the computer rooms)

You can consult the map of situation and the public transports of the zone in the following web page: http://maps.upc.edu/?iU=412&lang=ca

Schedules

Course schedules are available at: https://etseib.upc.edu/ca/estudis/portal-dassignatures-i-horaris

Course start date

Classes will start on September 18th.
ADDITIONAL TRAINING

Students that have been admitted into the Master’s Degree in Industrial Engineering and must complete additional training, according to the resolution of admission, must achieve the additional training before starting the subjects of the master’s degree. Therefore, in the first registration they must register the additional training subjects.

- If the total ECTS of the additional training subjects is less than 20 ECTS, the student may request the deputy director responsible for master’s authorization to extend the enrolment with subjects of the master to a total of 30 ECTS by submitting an application through e-Secretaria.
- The additional training must be passed during the first two academic semesters of the student.
- In the event that the student does not exceed the additional training during the first two semesters, he/she will be disassociated from the degree.

DOCUMENTATION FOR THE REGISTRATION

The documentation to be provided will depend on the place where the title has been obtained and the previous studies that give access to the master’s degree were taken:

Own centres of the UPC:

- If you have other training related to the areas of knowledge of the master’s degree that you want to take, that are different from the one that has given access, you must deliver the supporting documentation (original and copy, or certified photocopy).

Centres attached to the UPC or any other university in the State of Spain, in addition to the above documentation, must be submitted:

- Photocopy of the DNI, NIE or passport.
- Original and photocopy (or certified photocopy) of the title that gives access to the masters or proof of having paid the rights of expedition.
- Original and photocopy (or certified photocopy) of an academic certificate listing the subjects taken with the qualifications and the name of credits / hours of each one. This certificate must also reflect the overall average obtained by the student.
- Specific documentation required by the same master.

Universities or foreign institutions of higher education:

- Photocopy of the DNI, NIE or passport.
- Original and photocopy (or certified photocopy) of the accreditation certificate of the title that gives access to the master.
- If the title is not approved, it is needed the original and photocopy (or certified photocopy) of the document issued by the university or institution where the title has been obtained. This document must prove that the degree obtained lasts for at least 3
years and that it is possible to access postgraduate studies (master’s degree in that country). If this is not possible, it should be indicated to which higher level of studies it gives access that title.

- Original and photocopy (or certified photocopy) of an academic certificate listing the subjects studied, with the qualifications and the name of credits / hours of each one. This certificate must also contain information on the applied qualifications system.
- If you have any other training related to the areas of knowledge of the master’s degree that you want to take, that is different from the one you have given access, you must submit the supporting documentation (original and copy or certified photocopy).

Important: All documents issued in countries outside the European Union must be legalized through the diplomatic channel or with the corresponding note and the official translation in Catalan or Spanish (except if it’s anglophone).

http://www.upc.edu/sga/es/expedientes/LegDoc/LegalTraduccDocExtranj

Language Requirements

- Accreditation of B.2 level of ENGLISH. Check the following link to check the valid certificates to accredit the level. http://www.upc.edu/slt/ca/certifica/taulaB2
- Students graduated in Spanish universities with a specific academic record of at least B.2.2 English level recognition will not be required to provide an additional certificate to show it.
- The B.2 of Spanish (for a student from a non-Hispanic speaking country).

At the time that the School has validated the documentation provided, the enrolment can be formalized. Once the tuition fee has been paid to the corresponding bank, you are a student of the university master’s program of the UPC.

PRICE

The Generalitat de Catalunya fixes the prices of academic services to the Catalan public universities through the price decree.

For more information consult the price of all masters of the UPC:

https://www.upc.edu/sga/ca/matricula/preus

As a novelty for the next academic course 2017-2018, students of masters who complete masters which qualifies graduates to practise the regulated profession of industrial engineer, may request the Equitat scholarship. Discounts range from 5% in stretch 5 to 25% in stretch 1.

Https://www.upc.edu/sga/ca/Beques/BequesAgaur
Surcharge for non-resident foreign students

This course will be applied to non-resident foreign students, who are not nationals of EU member states, who are admitted to the university to pursue a university master's degree.

A coefficient of 1.5 is applied to the ordinary price of the master.

This surcharge is not applied in the following documented cases.

1. Students with a nationality from a country of the European Union. It is necessary to attach an original and a photocopy of the valid passport.
2. Foreign students from other countries who can prove permanent residence in Spain for more than 5 years, by presenting the corresponding certificate issued by the Delegation of the Government.

DOCUMENTATION TO JUSTIFY TAX DEDUCTIONS OF THE AMOUNT OF THE REGISTRATION

SCHOLARSHIPS AND HELP

As a student of the master's degree you have access to the MECD scholarships that, depending on your income and academic performance, can cover at least the credits enrolled for the first time. Additionally, and depending on the income, more aid can be obtained (residence or salary scholarship).

Https://www.upc.edu/sga/ca/Beques

Declaration of equivalence of degrees

Students who have been granted access to master's studies in which access studies are foreign, who must accredit the note to apply for the MECD scholarship must apply for the declaration of equivalence of foreign higher education qualifications.

This equivalence must be done in the electronic headquarters of the MECD.