## I. APPLICATION FORM FOR INTERNATIONAL INTERNSHIP

The Student .................................................................................................................................................,

whit DNI/Passport …………………… applies for that the external internship described in this document is considered as a international internship for the Bachelor Degree/Master’s Degree in.....................................................................................................................................................................

Mail:.......................................................................................................................Mobile: ...............................

**PROGRAMME**: [ ]  ERASMUS [ ]  UPC-EMPRESA [ ]  Others (specifier) ……………………….

**TIPE** [ ] : Extracurricular [ ]  Curricular 🡪 ECTS \_\_\_\_\_\_\_

* The aim of the internship is to present an End of Bachelor Degree Project or Master’s Thesis?

[ ]  NO [ ]  Yes 🡪 Name of academic tutor:………………………………………………………….

* Place where the internship will take place: ..............................................................................................
* Period when the internship will be carried out: \_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_ To ........................................................................................

**ENTERPRISE**

|  |  |  |
| --- | --- | --- |
| **Receiving Organization/ Enterprise** | **Name of host institution** |  |
| **Department** |  |
| **Address** |  |
| **City** |  | **Country** |  |
| **website** |  |
| **Size of organisation/enterprise** | [ ]  <250 employees [ ]  >250 employees |
| **Contact person name[[1]](#endnote-1)** |  |
| **Position** |  |
| **Phone** |  | **e-mail:** |  |
| **Mentor name [[2]](#endnote-2)** |  |
| **Position** |  |
| **Phone** |  | **e-mail:** |  |

Signature of the student

 ..............................................., ........ (data)....................... 20................

## II. TRAINING PROJECT *(to be filled in by the collaborative entity)\**

Mr./Mrs............................................................................................. mail:........................................................

designated by the company/institution/entity.................................................................................................. to perform the duties of mentor of the internship between the University and the company/institution/entity, states that, in case this agreement is signed, the training project to be carried out by the student ..................................................................................................................... with ID....................................will be as follows:

* Description of the activities which the student must develop and approximate valuation of the % of dedicated time:

|  |  |
| --- | --- |
| **Activities** | **% of time** |
| ----- |  |

* Description of the objectives which have been established for this period:

|  |
| --- |
| **Objectives** |
| ------  |

* Specific knowledge which the student must have:

|  |
| --- |
| **Knowledge** |
| ----- |

* Competences of specific technology which the student will achieve when carrying out this internship:

|  |
| --- |
| **Competences of specific techology** |
| ------  |

* Generic competences which the student will achieve when carrying out this internship:

|  |  |  |
| --- | --- | --- |
| [ ]  Entrepreneurship and innovation  | [ ]  Sustainability and social commitment  | [ ] Third language  |
| [ ]  Efficient oral and written communication  | [ ]  Teamwork  | [ ]  Solvent use of the information resources  |
| [ ]  Autonomous learning  | [ ]  Suitable attitude towards work  | [ ]  Reasoning ability  |

* Expected way of monitoring and guiding the student:

|  |
| --- |
| **Monitoring and guiding** |
| ------  |

Signature of the mentor of the internship and stamp of the company/institution/entity,

 ....................................................., ........ (data) ........................... 20............

1. **Contact person at the Receiving Organisation:** a person who can provide administrative information within the framework of Erasmus+ traineeships. [↑](#endnote-ref-1)
2. **Mentor:** the role of the mentor is to provide support, encouragement and information to the trainee on the life and experience relative to the enterprise (culture of the enterprise, informal codes and conducts, etc.). Normally, the mentor should be a different person than the supervisor. [↑](#endnote-ref-2)