Welcome guide for exchange students









Related units



Academic info & Welcome activities for incoming and master's students

--> ETSEIB International Office

incoming.etseib@upc.edu; +34 93 401 25 94; Av. Diagonal, 647, 08028 Barcelona



Academic & administrative service

--> Information Service (SIAE)

https://demana.upc.edu/etseib/?&lang=en_us Av. Diagonal, 647, 08028 Barcelona



Immigration affairs

--> UPC International Students Office

oficina.mobilitat.internacional@upc.edu; +34 93 401 69 37 Campus Nord. Jordi Girona, 1-3 Building C-3, Telecos Square



Students helping students

--> Erasmus Student Network-UPC

info@esn-upc.org

Schedules



Academic calendar

https://etseib.upc.edu/ca/estudis/calendaris



Courses & exam timetables

https://estudis.etseib.upc.edu/en



Life at ETSEIB



Information student service

Demana UPC-ETSEIB

https://demana.upc.edu/etseib/?&lang=en_us



Academic service · e-Secretaria

https://prisma-nou.upc.edu/apl/home estudiants.php?idioma=3

How can you get the access?

You will receive an email with your username and the steps to get the password.

Students should fill the option "Students ---Personal" data ${\bf BEFORE}$ the day of the enrolment

AZEDEA

Academic intranet · Virtual Campus UPC

In there you will find all your subjects and the teachers will up-load any kind of information they consider useful for the students; as well as the grades.

https://atenea.upc.edu/login/index.php?lang=en

Students will have access in Atenea 24h after enrolment Same username and password as e-Secretaria



Student card · student ID

http://www.upc.edu/identitatdigital/ca

Same username and password as e-Secretaria

1. Update your photo

Sol·licitar carnet

2.

*A copy of the enrollment sheet can be used as a provisional student card



Computer facilities



Computer labs

1st and 5th floor (H building)

Free access · except during class hours

Access:

- o Same username and password as e-Secretaria
- o Temporary ID:

Username: erasmusPASSWORD: 2018



Printing docs

Follow the instructions at the beginning of every session in computer labs



W/ifi

WIFI networks at ETSEIB - Eduroam

 $\label{lem:https://serveistic.upc.edu/ca/wifiupc/documentacio/assistent-de-configuracio-pereduroam$

Other services



Students associations

Most associations are located in the H building You can check the whole list on our website https://etseib.upc.edu/ca/lescola/associacions-destudiants

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Internships in companies

Work placements while your exchange period

https://etseib.upc.edu/ca/universitat-

Bibliotècnica

Library ETSEIB http://bibliotecnica.upc.edu

Opening hours: normally from 8:30 to 21h

Borrow, renew and reserve documents, multimedia material and IT equipment

upcesports

Sport facilities · http://www.upc.edu/esports

Orts Sport facilities, services and clubs at:

- $\circ \; \mathsf{Gym} \; \cdot \; \mathsf{Building} \; \mathsf{ETSEIB} \; (\mathsf{basement})$
- $_{\odot}$ UPC Sports center \cdot C. Jordi Girona, 3; EP Building



Photocopy service

Opposite the elevators (H building)

It provides full copying and stationary services



Bar

1st floor (H building)

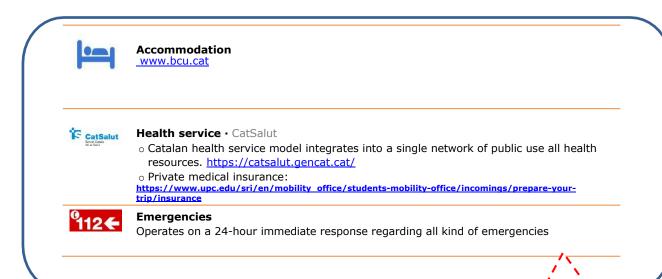
Opening hours: from Monday to Friday 7:30h to 19:30h



Languages at ETSEIB



Other information





In case of an accident, should contact directly the insurance company