UNIVERSITAT POLITÈCNICA DE CATALUNYA
BARCELONATECH
UPC
Escola Tècnica Superior d'Enginyeria
Industrial de Barcelona

ETSEIB

Enrolment information for InnoEnergy students

InnoEnergy students linked to the UPC Master's Degree in Energy Engineering have to perform 60 ECTS at the UPC during their first or second year depending on the syllabus that they are studying to get the Degree certificate of the UPC.
Students linked to the UPC Master's Degree in Nuclear Engineering have to perform 60 ECTS at the UPC during their first year.

It is not possible to carry out subjects of the other master's degrees of the ETSEIB or the other masters at the UPC. The regulations of the Master's degree in Energy and Nuclear Engineering do not include the option to carry out subjects of the other master's degrees.

The academic course is structured in two periods, Fall and Spring semester. Therefore, there are two periods of enrolment during the course: in September (Autumn semester) and in February (Spring semester). This academic year, both enrolments are online through e-Secretaria.

The **ONLINE** enrolment for InnoEnergy students will be next **September 12**.

Classes start on **September 16**.

You can also find this information at: https://etseib.upc.edu/ca/estudis/matricula

Contact Information

In case you have any doubts with the enrolment you can contact:

Phone assistance during ONLINE enrolment:

- Academic assistance: +34 93 401 79 88 from 9:30am to 2:00pm. (enrolment day only)

- Technical issues: +34 93 401 25 00 / +34 93 401 62 13 from 8:00am to 9:00pm.

  Mail assistance:

- masters.etseib@upc.edu

Before enrolment

IMPORTANT: to enrol, first you have to accept your application at https://prisma-nou.upc.edu/apl/, so the status changes to "Accepted by the student".

Once you have done that, access to the e-Secretaria with the username and password that you will receive by mail.

https://prisma-nou.upc.edu/apl/home_estudiants.php?idioma=3

Important: Fill your personal data and select the LOPD Authorisations, selecting the option ***My details -Personal data / LOPD Authorisations (*)***

(*) LOPD Personal Data Protection Spanish Law

Important: if you do not fill this data and click the authorisations before, you cannot make your enrolment.

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Enrolment

You will have to do your enrolment via e-Secretaria.

1. Click **AUTOENROLMENT**
2. You will start the enrolment process

3. You need to select the subjects and groups you have **agreed with your Master's Coordinator**. Contact with him previously to the enrolment, as he will guide you with the subjects you need to take, depending if it is your 1st or 2nd year, and your previous studies.

Program	Coordinator / Tutor
RENE	Prof. Cristóbal Voz
SELECT	Prof. César Alberto Valderrama
SENSE	Prof. Eduardo Prieto-Araujo
Smart Cities	Prof. Andreas Sumper
EMINE	Prof. Lluís Batet

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4. Check that all your subjects and your groups are ok.

You have finished your enrolment process and you can print your enrolment document at home.

NOTE: Please, if you receive a message about some payment, forget it, it does not apply to InnoEnergy students.

Enrolment Modifications

There will be a period to make changes in your enrolment (Deadline for the enrolment of Autumn semester is September 30, 2024). You will have to send a request via e-Secretaria.

https://etseib.upc.edu/ca/estudis/calendaris/CalendariTramits-master#IndexMAt

How to do it?

1. Access to the **e-Secretaria**.

   https://prisma-nou.upc.edu/apl/home_estudiants.php?idioma=3

2. Click **Procedures** and choose the option **Related to enrolment**.
3. To **add subjects**:
   a. Select the form *Change ordinary enrolment.*

b. Click **Add Subjects**

c. Select the subject(s) that you want to incorporate into the enrolment.

	Acronym ▲▼	UPC reference number ▲▼	Name ▲▼
☑	240649	240649	AERODYNAMICS
☑	240054	240054	CONTINUUM MECHANICS
☑	240161	240161	ELECTRICAL MACHINES
☐	240072	240072	ELECTRONICS
☐	240652	240652	ENGINEERING OF THE PRODUCT
☐	240061	240061	FLUID MECHANICS
☑	240641	240641	FOOD BIOENGINEERING
☐	240618	240618	FUNDAMENTALS OF NUCLEAR ENGINEERING
☐	240638	240638	GENERATION OF WIND ELECTRICITY
☐	240617	240617	GRAPHIC SIMULATIONS IN 3D

Next ▶

[Select] [Close]

d. Click **Select**.

4. To **draw subjects**:

a. Select the form **Change ordinary enrolment**

b. Click the **Delete** button of the subject that you want to remove from the enrolment. [Delete]

c. Press the **OK** button to confirm that you want to delete the subject(s).

5. To **change the group** of a subject:

a. Select the form **Change of group**.

b. Select the new group that you want to incorporate into the registration in the column **Change to group**.

Current enrolment

Acronym	UPC reference number	Name	Current group	Change to group
240133	240133	MECHANICS	10	▼

c. Fill in the **I hereby state** section specifying the reason why you request the modification of the registration.

d. Click the **Submit** button to complete your request. [Submit]

e. Deliver the supporting documentation, if needed, to the SIAE (Students' Information and Attention Service).

Resolution

You can consult the resolution of the modification via *e-Secretaria*.