Welcome guide for exchange students & MSc students
Related units

- **Academic info & Welcome activities for incoming and master’s students**
  --> **ETSEIB International Office**
  incoming.etseib@upc.edu; +34 93 401 25 94;
  Av. Diagonal, 647, 08028 Barcelona

- **Academic & administrative service**
  --> **Information Service (SIAE)**
  https://demana.upc.edu/etseib/?&lang=en_us
  Av. Diagonal, 647, 08028 Barcelona

- **Immigration affairs**
  --> **UPC International Students Office**
  oficina.mobilitat.internacional@upc.edu; +34 93 401 69 37
  Campus Nord. Jordi Girona, 1-3 Building C-3, Telecos Square

- **Students helping students**
  --> **Erasmus Student Network-UPC**
  info@esn-upc.org

Schedules

- **Academic calendar**
  https://etseib.upc.edu/ca/estudis/calendaris

- **Courses & exam timetables**
  https://etseib.upc.edu/en/mobility-students/timetables-2
Life at ETSEIB

**Information student service**
Demana UPC-ETSEIB
https://demana.upc.edu/etseib/?&lang=en_us

**Academic service · e-Secretaria**

**How can you get the access?**
You will receive an email with your username and the steps to get the password.

Students should fill the option “Students --- Personal” data **BEFORE** the day of the enrolment

**Academic intranet · Virtual Campus UPC**
In there you will find all your subjects and the teachers will upload any kind of information they consider useful for the students; as well as the grades.


Students will have access in Atenea 24h after enrolment
Same username and password as e-Secretaria

**Student card · student ID**
http://www.upc.edu/identitatdigital/ca
Same username and password as e-Secretaria

1. Update your photo
2. Solicitar carnet

*A copy of the enrollment sheet can be used as a provisional student card*
**Computer labs**
1st and 5th floor (H building)
Free access · except during class hours
Access:
  - Same username and password as e-Secretaria
  - Temporary ID:
    - Username: erasmus
    - PASSWORD: 2018

**Printing docs**
Follow the instructions at the beginning of every session in computer labs

**Wifi**
WIFI networks at ETSEIB – Eduroam
https://serveistic.upc.edu/ca/wifiupc/documentacio/assistent-de-configuracio-per-eduroam

**Students associations**
Most associations are located in the H building
You can check the whole list on our website
https://etseib.upc.edu/ca/lescola/associacions-destudiants

**Internships in companies**
Work placements while your exchange period
https://oficinavirtual.etseib.upc.edu/practiquesempresa

**Library ETSEIB**
http://bibliotecana.upc.edu
Opening hours: normally from 8:30 to 21h
Borrow, renew and reserve documents, multimedia material and IT equipment

**Sport facilities**
http://www.upc.edu/esports
Sport facilities, services and clubs at:
  - Gym · Building ETSEIB (basement)
  - UPC Sports center · C. Jordi Girona, 3; EP Building

**Photocopy service**
Opposite the elevators (H building)
It provides full copying and stationary services

**Bar**
1st floor (H building)
Opening hours: from Monday to Friday 7:30h to 19:30h
Languages at ETSEIB

Language exchanges
- ESN organizes weekly language exchanges. Contact: info@esn-upc.org

Catalan courses
- Servei de Llengües and Terminologia
  - c/Jordi Girona, 31, TG building. Contact: didactica.slt@upc.edu

Spanish courses
- eee.cervantes.es

Other information

Accommodation
- https://www.upc.edu/sri/en/students/students-mobility-office/incomings/prepare-your-trip/accommodation

Health service
- CatSalut
  - Catalan health service model integrates into a single network of public use all health resources. http://www10.gencat.cat/catsalut/
  - Private medical insurance:
    - https://www.upc.edu/sri/en/students/international-students/before-coming-to-upc/health-insurance/health-insurance

Emergencies
- Operates on a 24-hour immediate response regarding all kind of emergencies

In case of an accident, should contact directly the insurance company