Welcome guide for exchange students & MSc students
Study programmes at ETSEIB

https://etseib.upc.edu/en/Academic%20programmes

Schedules

- **Academic calendar**
  - [https://etseib.upc.edu/ca/estudis/calendaris](https://etseib.upc.edu/ca/estudis/calendaris)
  - (English version in construction)

- **Courses & exam timetables**
  - [https://etseib.upc.edu/en/mobility-students/timetables-2](https://etseib.upc.edu/en/mobility-students/timetables-2)

Related units

- **Academic info & Welcome activities**
  - → **ETSEIB International Office**
  - incoming.etseib@upc.edu ; +34 93 401 25 94 ; Av. Diagonal, 647

- **Academic & administrative service**
  - → **Information Service (SIAE)**
  - [https://demana.upc.edu/etseib/?lang=en_us](https://demana.upc.edu/etseib/?lang=en_us)
  - Av. Diagonal, 647

- **Immigration affairs**
  - → **UPC International Students Office**
  - oficina.moblilitat.internacional@upc.edu; +34 93 401 69 37
  - Campus Nord. Jordi Girona, 1-3 Building C-3, Telecos Square

- **Students helping students**
  - → **Erasmus Student Network-UPC**
  - info@esn-upc.org
Life at ETSEIB

**Administrative service · e-Secretaria**

https://prisma-nou.upc.edu/api/home_estudients.php?idioma=3

How can you get the access?
Enter the name listed on the enrollment document as follows: jose.garcia
Password: date of birth + the last 2 digits of ID number
Ex: date of birth: 8th of October 1995 + Id number 00735596
**08109596**

**Academic intranet · Campus virtual UPC**

Virtual campus based in the open software Moodle. In there you will find all your subjects and the teachers will upload any kind of information they consider useful for the students; as well as the grades.


**Students will have access in Atenea 24h after enrolment**

Same username and password as e-Secretaria

**Student card · student ID**

http://www.upc.edu/identitatdigital/ca

Same username and password as e-Secretaria

1. Update your photo
2. Check your photo

* A copy of the enrollment sheet can be used as a provisional student card
**Computer facilities**

**Computer labs**
1st and 5th floor (H building)
Free access · except during class hours
Access:
- Same username and password as e-Secretaria
- Temporary ID:
  - Username: erasmus
  - PASSWORD: 2017

**Printing docs**
Follow the instructions at the beginning of every session in computer labs

**Wifi**
There are 2 WIFI networks at ETSEIB:
1. Eduroam (username & password from your home university)
2. Xsf (Access - As a "guest")

**Other services**

**Students associations**
Most associations are located in the H building
You can check the whole list on our website

**Internships in companies**
Work placements while your exchange period
https://oficinavirtual.etseib.upc.edu/practiquesempresa

**Library ETSEIB**
http://bibliotecana.upc.edu
Opening hours: normally from 8:30 to 21h
Borrow, renew and reserve documents, multimedia material and IT equipment

**Sport facilities**
http://www.upc.edu/esports
Sport facilities, services and clubs at:
- Gym · Building ETSEIB (basement)
- UPC Sports center · C. Jordi Girona, 3; EP Building

**Photocopy service**
Opposite the elevators (H building)
It provides full copying and stationary services

**Bar**
1st floor (H building)
Opening hours: from Monday to Friday 7:30h to 19:30h
Languages at ETSEIB

Languages

Language exchanges
- ESN organizes weekly language exchanges. Contact: info@esn-upc.org
- Catalan language volunteering (Voluntariat x la llengua). Contact: cpnl@cpnl.cat

Catalan courses • Servei de Llengües and Terminologia •
  c/Jordi Girona, 31, TG building. Contact: didactica.slt@upc.edu

Spanish courses • Check the following link:
eee.cervantes.es

Other information

Accommodation
- Barcelona Centre Universitari offers accommodation for students
  http://www.bcu.cat

Health service • CatSalut
- Catalan health service model integrates into a single network of public use all health resources.
  http://www10.gencat.cat/catsalut/
- Private medical insurance:
  https://www.upc.edu/en/en/students/international-students/before-coming-to-upc/health-insurance/health-insurance

Emergencies
Operates on a 24-hour immediate response regarding all kind of emergencies

As a result of its historical and cultural heritage, Catalonia has **politically autonomous government** within Spain. Both **Spanish** and **Catalan** languages are **co-official**. Thus the **UPC** allows a flexible use of languages for professors and students.

Students who have a private insurance, in case of an accident, should contact directly the insurance company.