Welcome guide for exchange students
Related units

- **Academic info & Welcome activities for incoming and master’s students**
  --> **ETSEIB International Office**
  incoming.etseib@upc.edu; +34 93 401 25 94;
  Av. Diagonal, 647, 08028 Barcelona

- **Academic & administrative service**
  --> **Information Service (SIAE)**
  https://demana.upc.edu/etseib/?&lang=en_us
  Av. Diagonal, 647, 08028 Barcelona

- **Immigration affairs**
  --> **UPC International Students Office**
  oficina.mobilitat.internacional@upc.edu; +34 93 401 69 37
  Campus Nord. Jordi Girona, 1-3 Building C-3, Telecos Square

- **Students helping students**
  --> **Erasmus Student Network-UPC**
  info@esn-upc.org

Schedules

- **Academic calendar**
  https://etseib.upc.edu/ca/estudis/calendaris

- **Courses & exam timetables**
  https://estudis.etseib.upc.edu/en
Life at ETSEIB

Information student service
Demana UPC-ETSEIB
https://demana.upc.edu/etseib/?&lang=en_us

Academic service · e-Secretaria

How can you get the access?
You will receive an email with your username and the steps to get the password.

Students should fill the option "Students ---Personal" data BEFORE the day of the enrolment

Academic intranet · Virtual Campus UPC
In there you will find all your subjects and the teachers will upload any kind of information they consider useful for the students; as well as the grades.


Students will have access in Atenea 24h after enrolment
Same username and password as e-Secretaria

Student card · student ID
http://www.upc.edu/identitatdigital/ca
Same username and password as e-Secretaria

1. Update your photo
2.

*A copy of the enrollment sheet can be used as a provisional student card*
**Computer facilities**

**Computer labs**
1st and 5th floor (H building)
Free access · except during class hours
Access:
- Same username and password as e-Secretaria
- Temporary ID:
  - Username: erasmus
  - PASSWORD: 2018

**Printing docs**
Follow the instructions at the beginning of every session in computer labs

**Wifi**
WIFI networks at ETSEIB – Eduroam
https://serveistic.upc.edu/ca/wifiupc/documentacio/assistent-de-configuracio-per-eduroam

**Other services**

**Students associations**
Most associations are located in the H building
You can check the whole list on our website
https://etseib.upc.edu/ca/lescola/associacions-desestudiants

**Internships in companies**
Work placements while your exchange period
https://etseib.upc.edu/ca/universitat-

**Library ETSEIB**
http://bibliotecas.upc.edu
Opening hours: normally from 8:30 to 21h
Borrow, renew and reserve documents, multimedia material and IT equipment

**Sport facilities**
http://www.upc.edu/esports
Sport facilities, services and clubs at:
- Gym · Building ETSEIB (basement)
- UPC Sports center · C. Jordi Girona, 3; EP Building

**Photocopy service**
Opposite the elevators (H building)
It provides full copying and stationary services

**Bar**
1st floor (H building)
Opening hours: from Monday to Friday 7:30h to 19:30h
Languages at ETSEIB

**Languages**

- **Language exchanges**
  - ESN organizes weekly language exchanges. Contact: info@esn-upc.org

- **Catalan courses**
  - Servei de Llengües and Terminologia
  - c/Jordi Girona, 31, TG building. Contact: didactica.slt@upc.edu

- **Spanish courses**
  - [eee.cervantes.es](http://eee.cervantes.es)

Other information

**Accommodation**

- [www.bcu.cat](http://www.bcu.cat)

**Health service**

- CatSalut
  - Catalan health service model integrates into a single network of public use all health resources. [https://catsalut.gencat.cat/](https://catsalut.gencat.cat/)
  - Private medical insurance: [https://www.upc.edu/sri/en/mobility_office/students-mobility-office/incomings/prepare-your-trip/insurance](https://www.upc.edu/sri/en/mobility_office/students-mobility-office/incomings/prepare-your-trip/insurance)

**Emergencies**

- Operates on a 24-hour immediate response regarding all kind of emergencies

In case of an accident, should contact directly the insurance company.